

## Procesverbal

Për: Anëtarët e Këshillit të Fakultetit  
Kyesuesja e KFSHJM: Albana Milaimi  
Skender Kokollari, Sekretar/procesmbajtës  
Datë: 15.12.2023



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Extract from the joint meeting minutes: Advisory Board - FSHJM – Students  
Industrial Advisory Board  
Faculty Council of Life and Environmental Sciences  
Representatives of FSHJM students

The meeting took place on the date: 15.12.2023, at 10:00, at the University "Ukshin Hoti" premises in Prizren, in the Office of the Dean of the Faculty of Life and Environmental Sciences (FSHJM). Participants attended both in-person at the University and online through the electronic platform facilitated by the Dean, Associate Professor Dr. Albana Milaimi.

In the meeting, the following participated: Albana Milaimi – chairwoman, Assoc. Prof. Dr. Ylli Kortoçi, Assoc. Prof. Dr. Faruk Bojaxhi – member, Assoc. Prof. Dr. Kushtrim Braha – member, Assoc. Prof. Dr. Mirvjena Këllezi – member, Liridon Buqaj – member, Skender Kokollari – member, Beslinda Himaj – student representative, Bukurije Likaj Sokolaj – student services (without voting rights), and Fatlind Bajraktari – student ex-officio (without voting rights). – Absent: Assoc. Prof. Dr. Nol Krasniqi.

BKI - Refki Zogaj, Ismet Gashi, Besim Loshi (online), Evelina Ajazaj (online), Vesel Usaj (online), the Dean, and the Secretary of FSHJM as ex officio members of BKI. The Chairwoman of the Faculty Council opened the meeting, stating that the conditions for the start of the meeting were met, greeted the attendees, and read the agenda items.

### **AGENDA**

1. Examination and approval of the agenda;
2. Discussion and decision regarding quotas for student transfers for the academic year 2024/25 at the Faculty of Life and Environmental Sciences;
3. Discussion with the QA Committee and students on the proposal(s) and approval of the final list of subjects for the re-accreditation of programs:
  - Forestry and Environmental Sciences BSc.
  - Agribusiness BSc.
  - Agribusiness Management MSc.
4. Miscellaneous: (Re-drafting the memorandum of cooperation between the University and Businesses, Requests from students: Gentian Cikaqi, Florent Ramadanaj, Erzen Pulaj, and Anda Dodaj, Mandating the Dean for the replacement of Assoc. Prof. Dr. Ekrem Gjokaj in FSHJM committees)"

1. Examination and approval of the agenda.

The Chairman of FLES, the Chairwoman, requests comments from those present regarding the agenda. After the confirmation of the attendees, the agenda was unanimously approved.

2. Discussion and decision regarding quotas for student transfers for the academic year 2024/25 at the Faculty of Life and Environmental Sciences;

The Chairman of FLES: reads agenda item 2 and opens the discussion.

**Assoc. Prof. Dr. Kushtrim Braha:** Only the quotas released from any possible registrations should be available for transfer. No quotas should be approved for first-year students. Interested first-year students may register through a competition.

**Assoc. Prof. Dr. Mirven Këllezi:** Is it possible to allow quotas for transfer above the approved number? – Answer: Not only within the approved number, which is 50, 80, and 15.

**Assoc. Prof. Dr. Albana Milaimi:** Fully supports Professor Kushtrim's proposal that for the first year of studies, there is no need for quotas, and transfers should only be allowed for positions vacated by any possible registrations in subsequent years.

Put to a vote: Professor Kushtrim Braha's and Professor Albana Milaimi's proposal is approved.

3. Discussion with the QA Committee and students about the proposal(s) and approval of the final list of subjects for the re-accreditation of programs:

- Forestry and Environmental Sciences BSc.
- Agribusiness BSc.
- Agribusiness Management MSc.

The Chairman of FLES: Reading agenda item 3, she reminds that the subject list has undergone the review cycle by program Coordinators and the QA Committee of FLES.

We invite the QA Committee and students to present any proposals:

The Chairman of FLES: Presents the list of subjects in the Agribusiness Management MSc program, reading the subjects for this program and gives the floor to Professor Kushtrim Braha to present the subjects for the program.

**Assoc. Prof. Dr. Kushtrim Braha:** Starting with the elaboration of the changes, he emphasizes that there is no substantial change. A request that has also come from international experts is the expansion of the possibility of choosing elective subjects not only within our academic unit but also in other universities.

Elective subjects that are not within the program framework but which, due to the difficulties in implementation that this may create, I propose to be applied only within the University as an initial phase with the possibility of expanding to other universities in the future.

While in the practical part of professional practice, we need to expand beyond practical work, why not create professional frameworks ready for the job market by deepening the cooperation between the University-Student-Business.

**a) Management in Agribusiness MSc. PROPOSALS FROM IAB and Students:**

IAB - Mr. Besim Loshaj: The market demands knowledge about the environment, and in this regard, I propose to introduce the subject of Agroecology and Environmental Protection as an elective subject

instead of Technology Management of Livestock Production as a more burdensome and narrowly specialized subject.

IAB - Mr. Refki Zogaj: He supports Mr. Loshaj's proposal, considering the subject of Agroecology and Environmental Protection as highly appropriate, reflecting society's awareness of the environment.

IAB: The proposal from IAB is put to a vote. It is unanimously approved by IAB.

Chairman of the FLESCouncil: The jointly proposed list from the Study Committee and IAB is put to a vote and is unanimously approved by FLES for the program:

Management in Agribusiness MSc. – See the list in Annex No. 1 of this minutes.

#### **b) Agribusiness BSc. PROPOSALS FROM IAB and Students:**

Proposal from students - Beslinda Himaj: To include the English Language II course in the Agribusiness program.

Assoc. Prof. Dr. Kushtrim Braha: The students' proposal aligns with the experts' requirements, who have requested an increase in the number of teaching hours in the English language.

However, initially, we need some form of evidence (certificate) that students have a sufficient level of English proficiency to attend lectures in English. The idea is to teach professional courses in the English language. It is proposed to introduce the English language course for Agribusiness.

As a positive point in the Agribusiness program, there is the practical work of students in the business community and their preparation for the job market. Internships are conducted according to the profile, and businesses support students during the practical work phase as a result of mutual interest between the employer and the job seeker.

A challenge remains the mobility of students at the bachelor's and master's levels. In this regard, I believe that collaboration with universities from Albania should be increased due to the easier possibilities of cooperation and similarities in the curriculum.

Chairman of the FLESCouncil: The jointly proposed list from the Study Committee, IAB, and the students' proposals is put to a vote and is unanimously approved by FLES for the Agribusiness BSc program. – See the list in Annex No. 2 of these minutes.

#### **c) Forestry and Environmental Sciences BSc. PROPOSALS FROM IAB and Students**

Chairman of the FLESCouncil: The main part of the recommendation for this program has been of a technical nature, but we also have a recommendation for the introduction of English Language. Now, following the recommendations, we have English Language I and English Language II - elective.

We also have the proposal to introduce the subject: Pollution and Environmental Protection, second semester of the first year – mandatory. As for the elective subjects, we have expanded the list beyond

the existing subjects, enriching it with elective subjects such as: English Language II, Basics of Statistics, Dendrochronology, Management of Protected Areas, Forest Recreation and Tourism, Monitoring of Wildlife Populations, Measurement of Surface Areas in Forests, and Urban Forestry.

Invites Assoc. Prof. Dr. Mirvjena Këllezi to present the subjects in the Forestry and Environmental Sciences program.

**Assoc. Prof. Dr. Mirvjena Këllezi:** In order to create space for the inclusion of new subjects, we have merged existing subjects where we had the opportunity, meaning where we assessed that there was repetition of subjects. Subjects such as: Forest Engineering (access to the forest) and Forest Production have been changed from elective to mandatory.

We have expanded the elective subjects because we have assessed that the list of elective subjects has been poor, and now students have the opportunity to specialize to some extent based on elective subjects.

IAB - Evelina Ajazaj: From what I have seen in my experience, I consider it necessary to include the subject: Monitoring of Wildlife. This subject would be good to be mandatory.

Chairman of the FLES Council: Based on the recommendations of the experts and the Study Committee, there is no room for this to be mandatory at this stage because in the reaccreditation process, the allowed change is 30%. Your proposal for the mentioned subject to become mandatory will remain pending for the next process.

Chairman of the FLES Council: The jointly proposed list from the Study Committee, IAB, and the students' proposals is put to a vote and is unanimously approved by FLES for the Forestry and Environmental Sciences BSc program. – See the list in Annex No. 3 of

Miscellaneous: (Re-drafting the memorandum of cooperation between the University and Businesses, Requests for students: Gentian Cikaqi, Florent Ramadanaj, Erzen Pulaj, and Anda Dodaj, Mandating the Dean for the replacement of Assoc. Prof. Dr. Ekrem Gjokaj in FLES committees):

- Chairman of the FLES Council: Re-drafting the memorandum of cooperation between the University and Businesses: We request to initiate the redrafting of current agreements (memoranda of cooperation) as well as the creation of new agreements for covering practical work.

- IAB - Ismet Gashi: I propose that the University establishes a cooperation agreement between the University and the Business Center that covers businesses. We will send a list of businesses where your students can conduct practical work.

- Chairman of the FLES Council: OK, then for the companies covered by the Business Center, a new agreement will be made, and for other organizations outside of this, new agreements will be established with businesses, NGOs, or other organizations even from other regions such as Rahovec, Dragash, and other municipalities from where students come.

• Secretary of FLES: Reads the request of the student Gentian Cikaqi no. 02-1616. According to the provisions of Article 26 of the Regulations for fundamental studies, the continuation of fundamental studies for an additional year is allowed by the Faculty Council.

Chairman of the FLESCouncil: Puts to a vote request no. 02-1616, and it is unanimously approved.

• Bukurije Likaj: Reads the request no. 02-1633 from the student Florent Ramadani, Agribusiness program, a request for the continuation of studies. In accordance with the provisions of the Regulations for fundamental studies, the continuation of studies is allowed.

Chairman of the FLESCouncil: Puts to a vote request no. 02-1633, and it is unanimously approved.

• Bukurije Likaj: Also reads 2 reports on the assessment of the master's thesis for students:

Anda Doda – mentor Assoc. Prof. Dr. Sadik Maloku, and  
Erzen Pulaj – mentor Assoc. Prof. Dr. Shukri Maxhuni

Chairman of the FLESCouncil: Puts to a vote the reports for the students, and they are unanimously approved by FLES.

• Chairman of the FLESCouncil: I have a request for you, esteemed members of the Unit Council. With the resignation of Assoc. Prof. Dr. Ekrem Gjokaj, we are obliged to complete-change a series of commissions by replacing his name.

For practical reasons, in order to avoid delays caused by updating these commissions in the FLESCouncil, I request that the Council mandate the Dean to complete and amend all decisions of the Council related to the replacement of Assoc. Prof. Dr. Ekrem Gjokaj from those commissions.

Chairman of the FLES Council: Puts to a vote the request of the Dean. It is unanimously approved by FLES.

In the end, the Chairman of the FLES Council thanks IAB, the students, and the Faculty Council for their contribution.

As part of this minutes, you will find an attached audio recording, which remains in the archive of the Faculty of Life and Environmental Sciences Council.

Procesmbajtësi:  
Skender Kokollari



Kryesuesja e Këshillit të Fakultetit  
Prof. asoc. dr. Albana Milaimi

